

**SALEM SCHOOL BUILDING/CONSTRUCTION COMMITTEE
MEETING MINUTES
JUNE 1, 2011**

Attending:

Elbert Burr, Chairperson
Steve Buck

Robert Green
William Weinschenker

Guests:

Donald Bourdeau

Absent: John Bernier, Allyson Geida

Chairperson Elbert Burr opened the meeting at 7:05 P.M.

1. Approval of minutes.

M/S/C (Buck/Weinschenker) to approve the May 18, 2011 meeting minutes as presented.

Vote: approved unanimous.

2. Update of Boiler Phase with Silver/Petrucelli

John Ireland and Ken Sorbaki from Silver/Petrucelli met with the Committee to discuss the plan for the boiler replacement.

John stated a letter should be written to the State from the Salem School Superintendent stating the renovation project will be done in phases. Phase 1 will be the Boiler Project; Phase 2 will be the balance of the project.

Ken Sorbaki presented the drawings of the boiler project to the Committee.

The new boilers will be able to connect to the existing piping. Replacement of pumps, fans, and unit heater is included in the new package.

The bidding process was discussed and what is included in the package. ie: demo, abatement of asbestos, painting of boiler room, mechanics, electrical, controls.

The Town requires a 14 day bid process.

A "Clerk of the Works" is not needed for the phase of the project.

A punch list will be done by Silver/Petrucelli for the project.

Silver/Petrucelli will visit the site once a week during Phase 1 work.

The next meeting will be held on June 22, 2011.

M/S/C (Weinschenker/Buck) to set the pricing of the contractor Boiler Replacement bid package at \$50.00. Vote: approved unanimous.

The oil tank will not be replaced during 2011 summer. The location of the tank was discussed and will be decided on at a later date.

The electrical service will need to be upgraded during Phase 2.

It was discussed the possibility of having a single stall in two of the front classrooms. The school would have to decide if this would be needed.

Adjournment at 8:30 P.M.

Respectfully Submitted
Diane Weston
Recording Secretary

UNAPPROVED